

Planning to move?

Did you know that a typical office move “to do” checklist contains over 200 interrelated events?
Do you know where to start?

If not, you’re not alone. Moving Your Office Doesn’t Have To Be A Nightmare! **Learn how to Avoid The 7 Most Costly and Embarrassing Mistakes made by those planning an office move.**

Sign Up Today – Free Teleseminar

“A Case Study: The Columbus Chamber of Commerce Move”

Wednesday, October 8, 2008 10:00 – 11:00 am Registration is free

Register and receive a Teleseminar discussion hand-out and a 13-page moving guide, full of tips and checklists of what to do – and not do – during your next office move.

How To Register

- Visit www.IBSwebsite.com/seminar
- Call 614-340-2797 and leave a message on the 24-hour voice mail
- For more questions, call Allison West at 614-340-2766

Teleseminar will be led by Chip Chapman, President, Integrated Building Systems

- Special guest Mike Goldbeck, Vice President, Finance and Administration, Columbus Chamber of Commerce, and person in-charge of the Chamber’s recent move, will join in to share his experiences.
- Discuss the tools and other successful time-saving methods used by professional people involved in planning and managing a successful commercial office move.

Join the talk and get the lowdown from experienced professionals on how to save money and time during your office relocation.